

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, May 8, 2024
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Curtis Thomas at 7:09 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members Celena Lewis, Blake Ball, and Waco Taylor; Clerk/Treasurer Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department; City Attorney Kris Meek; residents and non-residents.

ROLL CALL:

- Mayor Thomas – present
- Waco Taylor – present
- Celena Lewis -- present
- Brigham Briggs – not present
- Blake Ball – present

PLEDGE OF ALLEGIANCE – Blake Ball

MINUTES:

- Minutes for the City Council Meeting held April 10, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Blake seconded, motion passed.
- Minutes for the City Council Work Meeting held April 24, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Waco seconded, motion passed.

POLICE REPORT:

- A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between March 30, 2024 and April 26, 2024 where 87 hours were spent within the City with 19 complaints, 1 arrests, no DUI, 6 citations and 30 traffic contacts. Officer Miller explained that the department is using a new hyperlink location coordination system that allows the officers to know the exact location of the call. This even works in the mountains. It is amazing technology.

FORSGREN ASSOCIATES – CHILD PEDESTRIAN SAFETY GRANT:

- Aaron Swenson of Forsgren Associates indicated that the City could open the bids for the Child Pedestrian Walking Path that had been put out for bid with regard to the grant that was obtained by the City. The bid can be awarded contingent on the bidder meeting all of the qualifications set forth in the proposal. The following bids were opened:

HK Contractors	\$221,220
Depatco	\$259,000
JM Concrete	\$381,100
BFC Diversified	\$239,575

Celena moved to accept the bid of HK Contractors contingent on the engineer's approval of the specifications and then allow Forsgren Associates to get the Mayor's signature contingent upon the attorney's approval of the contract. Aaron will send the notice of the award out to HK Contractors so they can make plans for completion of the project, Waco seconded, motion passed.

ROADS:

- The ratings of qualified applicants of the 2024 awards for the Child Pedestrian Safety Grant has been sent out. The grants will be awarded after the Legislature has determined how much extra money they will be contributing to the program. The rating for the City of Lewisville was close to the bottom of the list.

CITY ATTORNEY:

- With regard to the Area of Impact Agreement with Jefferson County, there has been movement on the possibility of extending the impact area out to the Sauer lateral canal, which would extend the impact area of the City to one mile to the South. Kris will check with Milt Olerton to negotiate that extension.
- The Council had made modifications to the Public Right of Way Construction additions to the Lewisville Code Chapter 5 and Public Right of Way Contractors Chapter 7 of the Lewisville Code. Kris suggested additional modifications. He will send those additional edits to the Council. We will set these Ordinance Amendments for passage at City Council on June 12, 2024.
- Kris reviewed the issue with John Walker and the vacated road. John has done extensive research and located the original documents that had been recorded in Jefferson County. There should be no further confusion on this matter.

CLERK/TREASURER:

- Copies of the bills and an accounting of expenses incurred by the City for the previous month between April 11, 2024 and May 8, 2024 have been made available to the Council and Mayor. Celena moved that the bills be paid, Waco seconded, motion passed.
- Donetta updated the Council on the progress of the new computer and Owl recording device. They will be here in a few days and should be working by the next Council meeting.
- Celena presented the spring mailer for the City of Lewisville and asked if there were any suggestions or modifications. There were none. Celena moved to accept the mailer as presented, Waco seconded, motion passed. Donetta will get it printed and mailed.
- Donetta presented the Treasurer's 2nd Quarter Report for FY 2024 and asked if there were any questions. There were none. Blake moved to accept the Treasurer's 2nd Quarter Report for FY 2024, Celena seconded, motion passed.
- Donetta reminded the Council of the necessity of having cybersecurity training each year. ICRMP is sponsoring a Webinar on May 15, 2024 at 10:00 a.m. It should be posted on their website after it is presented and can be accessed there.

BEAUTIFICATION:

- Blake reported that he has not received any word of progress on the WWII memorial by the Committee.

MAYOR REQUEST:

- The Mayor’s Youth Advisory Council will need to be established by resolution. Kris will draft the resolution for next month and Mayor Thomas will make contact with those interested persons.
- Mayor Thomas updated the Council of expenditures on the sign grant. He will be checking into flashing stop signs to be placed at strategic places in the city.
- Mayor Thomas was able to attend the Idaho Rural Success Seminar and was able to learn about grants available to pour new life into communities. He indicated that a Community Review would be beneficial in knowing what people would like to happen within the City.

MAINTENANCE:

- Michael has been working on the mower and pickup and has them working well for the start of the mowing season.
- Waco will continue to research possible equipment to keep the walking path clear during the winter.

OTHER:

- Melanie Smoot has submitted a proposal for the update of the Comprehensive Plan. It was noted that in the past community members have taken on this type of project but it is really a lot of work. Her proposal was to update the Comprehensive Plan for \$2,000. Celena moved that we authorize Melanie to update the Comprehensive Plan and that she be paid out of ARPA funds, Waco seconded. Motion passed.
- Celena is continuing to research regulations for the nuisance ordinance.

ITEMS FOR JUNE 2024 AGENDA:

- Postcard out with water sampling event and garage sale
- Vote May 21, 2024 in the primary elections
- Passing of ordinances for the Right of Way Construction Chapter 7 and the Public Right of Way Contractors Chapter 5 – Action Item
- Maintenance of Child Pedestrian Safety Walking path
- Mayor’s Youth Advisory Council Resolution – Action Item
- WWII Gun Memorial Update

ADJOURNMENT:

Blake moved that the meeting be adjourned at 8:30 p.m., Celena seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 12th day of June 2024.

Mayor 
Curtis S. Thomas

Date 6/12/2024

ATTEST:

Clerk 
Donetta R. Fife

Date 6-12-2024