

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, January 8, 2025
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Curtis Thomas at 7:14 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members Celena Lewis, Brigham Brigg and Blake Ball; Clerk/Treasurer Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department; City Attorney, Kris Meek; residents and non-residents.

ROLL CALL:

- Mayor Thomas – present
- Waco Taylor – not present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

PLEDGE OF ALLEGIANCE – Blake Ball

MINUTES:

- Minutes for the City Council Meeting held December 11, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.
- Minutes for the Special City Council Meeting held December 18, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.

POLICE REPORT:

- A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between November 9, 2024 to December 6, 2024 where 98 hours were spent within the City with 14 incidents, 0 arrests, no DUI, 4 citations and 9 traffic contacts. Officer Miller reviewed the complaints received and noted that there were several controlled burns, a couple of traffic reports and a couple of medical calls.
- Once a year there are actually 2 reports and that is the case with this month. The second report covered the period between December 7, 2024 to January 3, 2025 where 70 hours were spent within the City with 12 incidents, 0 arrests, no DUI, 1 citation and 7 traffic contacts. Officer Miller reviewed the complaints received and noted there were several traffic-related problems, a couple of controlled burns and one request for extra patrol.

BUILDING PERMIT:

- A Zoning Permit was submitted for the solar installation on the home of Anna Taylor. The home is pre-existing and all set-backs have been met. Celena moved that the Zoning Permit be approved, Brigham seconded, motion passed. Mayor Thomas signed the Permit.

ROADS:

- The final submission date for the Child Pedestrian Grant Phase I (2023) has been postponed until spring when we can get the punch list completed. We have been instructed to hold on to the extra funds until we see how the bids come in for Phase II of the Child Pedestrian Safety Grant. HK will send us a revised bill for the work finished on Phase I and will bill out the additional amount in the spring.
- Phase II of the Child Pedestrian Safety Grant is scheduled to be completed in 2025. We have been approved and a state-paid engineering firm has been assigned to the project.

COMPREHENSIVE PLAN:

- Comprehensive Plan draft #2 is still in progress.

CITY ATTORNEY:

- The revisions to Bill 2025-1 have been completed as requested.
- Brigham moved to suspend the rules for reading Bill 2025-1 governing the use of motorized vehicles in the right-of-way of the City on three different days and once in summary in accordance with Idaho Code 50-902 and to read Bill 2025-1 only once in summary, Celena seconded the motion. Motion passed unanimously.
- Brigham read the summary to Title 6 Chapter 1 Section 2 governing the use of motorized vehicles in the right-of-way of the City of Lewisville.
- Blake moved to pass Bill 2025-1 governing the use of motorized vehicles in the right-of-way of the City of Lewisville and renumbering of current sections, Brigham seconded. A roll call vote was taken Celena, yes; Brigham, yes; Blake, yes. Motion passed. Bill 2025-1 will now be renamed as Ordinance 2025-1 and incorporated in the current Lewisville City Code.
- Kris will send a copy of the renamed ordinance, along with the Summary, for publication in the paper to Donetta.
- There was no information on the progress of the proposal to rezone areas included in the Lewisville impact area.
- Celena read the Federal Aid Resolution, Resolution 2025-1 which will enable the City to apply for the grant to reconstruct 500 North with federal grant money. The total amount of the grant would be \$2,000,000. Matching funds of 7.34% or \$146,800 is required to be provided by the City if the grant is awarded. Blake moved to adopt Resolution 2025-1 and to pledge payment of \$146,800 if the grant is awarded, Brigham seconded, motion passed.

CLERK/TREASURER:

- Copies of the bills and an accounting of expenses incurred by the City for the month between December 12, 2024 and January 9, 2025 have been made available to the Council and Mayor. Celena moved that the bills be paid with the exception of the HK bill which will be modified, Brigham seconded, motion passed.

MAYOR REQUEST:

- Mayor Thomas reminded the Council that a hearing on the injector site proposed to be built across from the fertilizer plant will be held on February 6, 2025 in the Commissioners' room.
- Mayor Thomas indicated that he would like the City to set limits on what defines part-time hours within the City. He also suggested a change of title for the Maintenance Supervisor.

Another part-time person will be needed in the spring to help with City maintenance. Brigham suggested that we have paid \$15 for part-time maintenance in the past and that would be a good place to start. In order to operate equipment, OSHA sets the age at 18 years.

- There may be volunteers who would be willing to work in the City. Donetta will check with ICRMP to see what we need to do to get volunteers covered under our liability and workman's comp policies.
- Donetta reminded the Council that the Clerk/Treasurer is an appointed position and of the protocol required to hire someone. With the FY 2025 budget the Clerk could only be paid \$18.00 per hour and work 15 hours a week.

OTHER:

- There is a new light for the library that needs to be installed. Mayor will handle that issue.

COMMUNITY CENTER:

- Celena indicated that the wreath needs to be taken down.
- We need furnace filters. Celena will get the sizes to Donetta to order.

ITEMS FOR FEBRUARY 2025 AGENDA:

- Brigham will be out of town for the February Council Meeting.

ADJOURNMENT:

Celena moved that the meeting be adjourned at 8:39 p.m., Blake seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 12th day of February 2025.

Mayor 
Curtis S. Thomas

Date 02/12/2025

ATTEST:

Clerk 
Donetta R. Pife

Date 2-12-2025