

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, June 12, 2024
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Curtis Thomas at 7:00 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members Celena Lewis, Brigham Briggs and Blake Ball; Clerk/Treasurer Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department; City Attorney Kris Meek; residents and non-residents.

ROLL CALL:

- Mayor Thomas – present
- Waco Taylor – not present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

PLEDGE OF ALLEGIANCE – Mayor Curtis Thomas

MINUTES:

- Minutes for the City Council Meeting held May 8, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.

POLICE REPORT:

- A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between April 27, 2024 and May 24, 2024 where 85 hours were spent within the City with 14 complaints, 0 arrests, no DUI, 1 citations and 23 traffic contacts. Due to an emergency, Officer Miller was not able to attend this evening. The Council reviewed the report and noted most were controlled burns, VIN inspections and suspicious vehicles.

BUILDING PERMIT

- Summer Lewis submitted a request for a building permit. Plans were viewed by the Council. The location of the house met with Lewisville setbacks. Plans met with the Council approval. Celena will verify that setbacks are as proposed when the parameters of the buildings are staked out. Celena recused herself from voting for a conflict of interest. Brigham moved to approve the building permit for Summer and Allena Lewis, Blake seconded, motion passed with a majority of the Council present. Donetta will submit the plans for approval when she receives the rest of the needed information.

ROADS:

- The contract with HK for the Child Pedestrian Safety path has been signed. In the contract it indicates that the starting date will be July 15, 2024. The contractor would like to have a construction meeting with the Council and Mayor prior to beginning work.

CITY ATTORNEY:

- Kort Ware with KML Engineering has submitted an updated legal description and map for the extension of the impact area to be proposed to Jefferson County. Kris will discuss this extension with the Jefferson County Planning and Zoning administrator.
- Ordinances governing Public Right of Way Construction for amendment to the Lewisville Code were not ready for passage. Celena moved that the items be moved to the July 2024 Agenda, Brigham seconded, motion passed.

CLERK/TREASURER:

- Copies of the bills and an accounting of expenses incurred by the City for the previous month between May 9, 2024 and June 12, 2024 have been made available to the Council and Mayor. Brigham moved that the bills be paid, Celena seconded, motion passed.
- Donetta updated the Council on the progress of the new computer and Owl recording device. The Owl device is being used to record the Zoom meeting tonight.
- Donetta brought to the attention of the Mayor and Council that the Librarian has been required to work extra hours in order to update the library policies to comply with recent legislation with regard to library use by children and which hours are not covered by her budgeted salary. Kris has reviewed all proposed changes. Celena moved to allocate up to \$2,000 from the capital investment account to cover additional hours by the librarian to update the paperwork in order to comply with recent legislation before July 1, 2024, Brigham seconded, motion passed.
- July is FY 2025 budget prep time. The Mayor and Council were urged to make note of any projected expenses that may need to be taken into account in formulating the FY 2025 budget. A work meeting can be set at the next Council meeting to formulate said budget.

BEAUTIFICATION:

- Blake reported that he has not received any word of progress on the WWII memorial by the Committee.

MAYOR REQUEST:

- A Resolution establishing the Mayor's Youth Advisory Council was presented to the Council and he indicated how this Youth Council could help the City function more efficiently. Brigham moved that the Resolution to establish a Mayor's Youth Advisory Council be passed, Blake seconded, motion passed. The Mayor indicated that the FY 2025 budget should allocate an amount to fund this Council.
- The Mayor is investigating the price of signs for the child/pedestrian walkway and other signs needed in the City.

REPOEN ORDINANCE PASSAGE:

Celena moved that we reopen the aforementioned ordinances that were previously tabled for consideration since we have received the necessary paperwork to move forward, Brigham seconded, motion passed.

- Brigham moved to suspend the rules for reading Bill 2024-2 governing Public Right of Way Construction additions to the Lewisville City Code Title 6 Chapter 4 on three different days and once in summary in accordance with Idaho Code 50-902 and to read Bill 2024-2 only once in summary, Brigham seconded the motion. Motion passed unanimously. Blake read the summary. Brigham moved to pass Bill 2024-2 governing Public Right of Way Construction additions to Lewisville City Code Title 6 Chapter 4, Celena seconded. Motion passed unanimously.
- Brigham moved to suspend the rules for reading Bill 2024-1 governing Public Right of Way Contractors additions to the Lewisville City Code Title 6 Chapter 5 on three different days and once in summary in accordance with Idaho Code 50-902 and to read Bill 2024-1 only once in summary, Celena seconded the motion. Motion passed unanimously. Celena read the summary. Celena moved to pass Bill 2024-1 governing Public Right of Way Contractors additions to Lewisville City Code Title 6 Chapter 5, Brigham seconded. Motion passed unanimously.
- A form for application for License to work within the public right of way of the City of Lewisville was reviewed by the Mayor and Council. This form will be posted on the City of Lewisville website for anyone interested.
- The passed ordinances will be renumbered consecutively as Ordinances of the City and the summaries of said ordinances will be published in the Star. The Ordinances will then be integrated into the Lewisville City Code as indicated.

OTHER:

- There were at least 15 vendors displaying items for sale at the Spring Garage Sale and everyone felt the event was a success.


ITEMS FOR JULY 2024 AGENDA:

- Maintenance of Child Pedestrian Safety Walking path
- WWII Gun Memorial Update
- Budget Work Meeting

ADJOURNMENT:

Celena moved that the meeting be adjourned at 8:39 p.m., Brigham seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 10th day of July 2024.

Mayor  Date 7-10-2024
Curtis S. Thomas

ATTEST:

Clerk  Date 7-10-2024
Donetta R. Fife