

MINUTES  
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING  
Wednesday, December 11, 2024  
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Curtis Thomas at 7:03 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members Celena Lewis, Brigham Briggs, Blake Ball and Waco Taylor; Clerk/Treasurer Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department; residents and non-residents. City Attorney, Kris Meek was excused.

**ROLL CALL:**

- Mayor Thomas – present
- Waco Taylor – present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – came at 7:30 p.m.

**PLEDGE OF ALLEGIANCE – Celena Lewis**

**MINUTES:**

- Minutes for the City Council Meeting held November 13, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Waco seconded, motion passed.

**POLICE REPORT:**

- A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between October 12, 2024 to November 8, 2024 where 71 hours were spent within the City with 12 incidents, 0 arrests, no DUI, 3 citations and 19 traffic contacts. Officer Miller reviewed the complaints received and noted that there was actually one arrest that was not on the report. It may have been the location why it wasn't listed. He also indicated that there were several controlled burns. Jefferson County now has a form on the fire department website which can be filled out and sent in to let the fire department know of the intent to burn. It also has a list of items that can and cannot be burned legally.

**ROADS:**

- The final date for submission of invoices on the Child Pedestrian Safety Grant Phase I is December 31, 2024. We need to have all information filed by then. Mayor Thomas will be getting a bid to have grids made to cover the irrigation outlets in Jardine Park so they can be submitted with the final bills.
- Phase II of the Child Pedestrian Safety Grant is progressing. Kort Ware from HMH has finished the preliminary work. The State is providing additional money to hire an engineering firm to do the final design and plans. We will be working with Precision Engineering on this project. The grade on the approaches on the sidewalks around the church building will need to be redone as

the grade is too steep. We will need to get permission from the Church of Jesus Christ of Latter-day Saints in order to change these.

- Jaden Jackson from Keller Associates asked if the City would like him to submit letters of interest on grants for the wastewater system. Letters need to be submitted each year. The Council asked him to go ahead with these letters.
- Mayor Thomas has been working with HMM on a LHRIP grant for \$100,000 to chip seal the north-south roads in the City. We won't know if we qualify until about April and the money won't be available until FY 2026.
- We were ranked in the top 3 cities in the ECHO meeting this last month. This will help us rank higher on the federal aid application to reconstruct 500 North. We will need to pass a resolution with regard to this grant application at the next Council meeting. We will also need to submit letters of support from the community with this.

#### **COMPREHENSIVE PLAN:**

- Melanie Smoot sent out the first draft of the updated Comprehensive Plan. It was forwarded to the Council. She had additional information that needs updated. The zoning in the impact area is being changed by the County. We are waiting to see if the Commissioners move forward with the proposed changes before we finalize some of the wording in the Comprehensive Plan.

#### **CITY ATTORNEY:**

- Kris had been excused but had sent a draft of the ordinance limiting use of motor vehicles on the child pedestrian walking path. The Council will study the draft in depth and e-mail suggested changes to Kris.

#### **CLERK/TREASURER:**

- Copies of the bills and an accounting of expenses incurred by the City for the month between November 14, 2024 and December 11, 2024 have been made available to the Council and Mayor. Celena moved that the bills be paid, Brigham seconded, motion passed.
- The FY 2024 Year End – 4<sup>th</sup> Quarter Report was modified by reallocating the income we received from the State of Idaho between income from our liquor licenses and what we received for highways. The end numbers are still the same. Revised versions will be posted.
- A shout out was given to Mayor Thomas for completing the Blue Cross Mayors' Walking Challenge. He earned \$1,000 for the second year in a row for the City to be spent on something for well being.

#### **MAINTENANCE:**

- Waco informed the Council that set up on the tractor discussed at the last Council meeting will be finished next week and it will then be available for pick up.
- They are still working on the snow plow for the new truck.

#### **OTHER:**

- We have had a request from a non-resident group for weekly use of the Community Center. The Council agreed that a yearly rental rate can only be given to non-profit groups duly registered with the State so they will fall into the charitable contribution category. All other renters will be charged the regular rate.

**COMMUNITY CENTER:**

- Celena indicated that she has a volunteer that is willing to help with the lighting problem with the wreath.
- She is also looking for a ladder for the Community Center that is tall enough to hang the wreath and help with other projects there.

**ITEMS FOR JANUARY 2025 AGENDA:**

- Ordinance for authorized access of motor vehicles to the walking path – Action Item
- Comprehensive Plan update
- Area of Impact update
- Federal aid resolution – Action Item

**ADJOURNMENT:**

Brigham moved that the meeting be adjourned at 8:35 p.m., Celena seconded, motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 8th day of January 2025.

Mayor *Curtis S. Thomas*  
Curtis S. Thomas

Date 01/08/2025

ATTEST:

Clerk \_\_\_\_\_  
Donetta R. Fife

Date \_\_\_\_\_