MINUTES

**City of Lewisville Regular Meeting**

April 13, 2016

Meeting was called to order by Mayor George Judd at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Barbara Raymond, Leisa Watkins and Del Heward; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; Maintenance Supervisor, Don Horel; Jefferson County Deputy Sheriff, Alan Fullmer; Policital Candidate, Lori Newton and various residents and visitors as listed on the attached sheet.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- not present
* Barbara Raymond -- present
* Leisa Watkins -- present
* Del Heward -- present

**HEARING ON 2016 FEE SCHEDULE:**

* Mayor Judd opened the hearing. Donetta reviewed the proposed fee schedule. The Mayor asked for any input from the community. None was given. Donetta read the Resolution adopting the fee schedule as the official fee schedule for the City of Lewisville for 2016. Leisa moved that the Resolution be adopted and that the Fee Schedule as presented be accepted, Barbara seconded. Roll call vote was taken: Leisa - yes, Del - yes, Barbara - yes. Motion passed and the Resolution was adopted. Mayor Judd closed the hearing.

**MINUTES:**

* Minutes for the regular City Council meeting held March 9, 2016 had previously been distributed by the Clerk. Minutes were reviewed. Del moved that the Minutes be approved, Leisa seconded, the motion passed.

**POLICE REPORT:**

* Jefferson County Deputy Sheriff Alan Fullmer reported that 100 hours had been spent in the City of Lewisville with 10 complaints, 4 arrests and 8 citations. They have not moved speed signs into the City because the posts have not been located. Don will work more on that. Mark Williamson offered assistance with the project.
* Officer Fullmer also reported that there will be an open house at the Sheriff's Office on Saturday, April 23, 2016 from 10:00 a.m. until 3:00 p.m. There will be tours of the Sheriff's facility as well as a presentation by Jefferson County Search and Rescue, activities and refreshments. All are invited.

**POLITICAL CANDIDATE LORI NEWTON:**

* LoriNewton introduced herself as a candidate for the Jefferson County Fire Commission. She indicated that she is aware of many of the needs of Lewisville residents as she is from Ririe and many of the needs of the residents in both towns are similar.

**PLANNING AND ZONING REPORT:**

* Charlene indicated that the population signs need to be replaced as the figures are obsolete and the signs are drastically faded. The Mayor indicated that these are posted on County and State roads and that he would check to see what we can do to request replacements.
* The handicapped signs in front of the Community Center are incorrectly placed. Don will check on getting these modified.

**VISITORS:**

* Residents, Larry and Jo Johnson indicated that there is a violation of the Dog Ordinance next to their home. There are more than three dogs and no kennel license has been issued.
* Resident Chris Hinckley requested a kennel license for the business he is establishing. He explained that he raises hunting dogs and described his business and the protocols followed in raising and selling these prestigious dogs. Comments were offered by residents and associates of Mr. Hinckley. Attorney Kris Meek explained the ordinance and the procedure required for obtaining a kennel license and the process of petitioning if the required amount of signatures is not obtained from neighbors. Mr. Hinckley indicated that he had not been able to procure signatures from 75% of the residents. The permit could not be considered due to lack of paperwork and insufficient signatures. Mr. Hinckley will be able submit the appropriate paperwork and petition the Council to review his application at a future meeting.

**MAINTENANCE REPORT:**

* Don reported that he has been modifying the sweeper to fit our tractor. We should be able to start road repair soon. He asked if the maintenance assistant was going to be available for the coming mowing season. The Mayor will check on that.

**CLERK/TREASURER'S REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment since the last Council meeting. The bills were reviewed. Leisa moved that the bills be paid, Barbara seconded, motion passed.
* The annual Easter egg hunt went well. We estimated about 150 children participated. We came in on budget. We also received a few donations from the community.
* The At-Will Personnel Policy has been drafted. Kris has indicated some changes. Donetta will e-mail the suggestions to the Council and Mayor and we will discuss it further during the next meeting.
* The letter to residents for the annual clean up will go out the end of April indicating the dates and times that the dumpster will be in place for use by residents of the City. A copy of the letter or proof of residency will be required to dump. This will help deter non-residents from bringing in their items. The letter will also set forth the City's RV policy, dog licensing requirement and summer reading schedule.
* Donetta indicated that we have not received the rebate from Rocky Mountain Power on the installation of the new street lights and that our bill is the same as previous months. Mayor Judd will check to see what is happening.

**COMMUNITY CENTER:**

* Leisa has been in charge of inspecting the Community Center for the last three months. Del was nominated to do inspections for the months of April, May and June. Donetta will e-mail the information to Meredith at the Library.

**OTHER BUSINESS:**

* Kyle Sauer presented an Eagle Scout project to the Council. He proposed that the Welcome to Lewisville sign at the east end of Main Street (480 North) be replaced. He presented a plan to replace the sign but use the existing posts. The Council had previously indicated that they would like a sign to match the one at the west end of Main Street; however, due to cost, that does not seem possible right now. Del moved that Kyle be authorized to reconstruct the "Welcome to Lewisville" sign at the east end of Main Street and that an amount up to $300 be authorized to cover expenses, Leisa seconded, motion passed.

**ADJOURNMENT:**

* Leisa moved that the meeting be adjourned, Del seconded, motion passed. Meeting was adjourned at 8:59 p.m.

**Minutes approved** by the City Council of the City of Lewisville on the 11th day of May, 2016.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife